

# SDUSD PSA Coordination Team

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4860 Ruffner Street • San Diego, California 92111 • (858) 637-6262 • Fax: (858) 496-1953  
June 12, 2018

Byrom Davey  
Attn: Dana Henry  
13220 Evening Creek Drive South Ste.103  
San Diego Ca., 92128

Hello Ms. Henry,

Congratulations on the recent award of the Cubberly ES Construct Joint Use Field CZ-18-0854-23.

To give you some background on these meetings, the general contractor is required by PSA Articles 8 and 16 to conduct a PSA Pre-job Conference with the local construction unions. Both meetings must occur at least two weeks prior to the start of construction and we request that you have all subcontractors regardless of tier, present at the Pre-job Conference. All contractors working on this project are also encouraged to attend one of the District's PSA 101 Training Seminars. The purposes' of the Pre-job Conference meetings are as follows:

The general contractor will disclose union work assignments for each scope of work to be performed. This will help all parties confront and resolve any union jurisdictional disputes prior to work commencing.

The general contractor will distribute detailed project information and a subcontractor listing to all present, establishing open communication between labor and management prior to work commencing.

The District will review its employment and contracting programs and goals, including the employment of District residents at PSA-covered projects.

Please be prepared to distribute the **20 completed copies** of the Pre-job Conference form to all present at the Pre-job Conference. We will request a completed copy of the Pre-job Conference form a few days prior to the Pre-job Conference so we may review it.

We will be present for the Pre-job Conference, but an Opterra Energy project manager or other assigned employee will be asked to review the Pre-job Conference form in detail. Also, please ensure that you and all of your subcontractors sign and submit a PSA Letter of Assent prior to the commencement of any site work.

All PSA project documents are due in our office no later than Tuesday June 12, 2018.

Our office has scheduled the required Pre Job Conference meeting for **Tuesday June 19, 2018, at 1 PM.**

Location:

**IBEW 569 Union Hall  
4545 Viewridge Ave  
San Diego, CA 92123**

Sincerely, Rey Pedregon



Ivory J. Anderson, Jr  
SDUSD PSA Coordination Team

cc: George Harris III/SDUSD (gharris@sandi.net)